

THE SPORTING SHOOTERS' ASSOCIATION OF AUSTRALIA (ACT) INC.

General Meeting

Jim McKinley Range

Sunday 23 October 2022, commencing after the Annual General Meeting

Minutes

The meeting was opened by the President at 5:27pm

The motion for Ms Nicole Small to be the minute taker of the Annual General Meeting was carried over for the General Meeting.

23102022 - Motion 1, as made at the Annual General Meeting:

That Ms Nicole Small take the minutes for the 23 October 2022 Annual General Meeting and General Meeting.

Mover: Mr Steve Blacker

Seconded: Ms Jo King

Abstentions/ Against: Nil

Motion Carried

MINUTES OF THE PREVIOUS GENERAL MEETING

The meeting was asked for any amendments to the minutes as submitted on the SSAA (ACT) Inc. web site and available in hard copy at the entrance gate.
There were nil amendments to the meeting requested.

23102022 - Motion 2:

That the Minutes of the General Meeting of 12 December 2021 be accepted as a true and correct record of the proceedings of that meeting.

Mover: Mr Willo Cameron

Seconded: Mr John Brennan

Abstentions: Ms Jo King

Motion Carried

Against: Nil

BUSINESS ARISING

Nil

BUSINESS ON NOTICE

JMK Range Update

Motion raised with notice: "That an update be provided on the JMK Rifle Range remediation project and also the TOB shed progress"

The President mentioned that he was not aware of the answer. Mr Luc Debaecker provided an update being that work on the JMK is contingent of the work on the other ranges being completed. There is a DA progressing for the main (JMK) range. The executive had been in discussions with Canberra Rifle Club for possible access to that range for longer distance shoots while works were being carried out on the JMK range. Mr Debaecker advised that a hand over would be completed to

the new executive. The shed near the TOB range has had the slab poured and it was hoped that shed construction would commence shortly – rain has been the main contributor to the delays.

Secretary's Use of Membership Database

Motion raised with notice: "That SSAA (ACT) Inc. explain why members written complaints in regard to the Secretary's use of the SSAA (ACT) Inc. membership database in May 2022 have:

- 1) never been acknowledged, and*
- 2) never been answered."*

The President advised the meeting that the former President had responded to complainants. The President advised that there was nothing further to follow-up and that the matter was now closed.

NEW BUSINESS

Draft Constitution

A question was asked from the floor about the status of the new SSAA (ACT) Inc. Constitution. The President said that there would be advice from lawyers and the draft would be provided to members for consideration and comment. It was advised that approval would likely be at a General Meeting or an SGM.

Bookkeeper and Administration Position

The President raised a motion that he had proposed for the appointment of an bookkeeper and administration officer position. The President mentioned that the current duties are considered to be almost impossible for someone. It was thought a contractor engaged for five half days per week as support for the Treasurer would cost the Association approximately \$40,000 and a contractor engaged for five half days per week as support for the Secretary would also cost the Association approximately \$40,000. The President mentioned that this solution could be cost neutral to the Association due to more range hire made possible by the position as well as reduced honorariums for executive members. It was mentioned that duties for the bookkeeper would be invoicing and receipting of money; the duties for the administration officer would include the implementation of a range booking system and cash transactions. The President mentioned that it would reduce the potential for leakage, stop the loss of business and reduce the honorariums payable by the Association and address the rumours..

A motion was put to the meeting.

23102022 - Motion 3:

That the SSAA (ACT) Inc. engage a bookkeeper and administration officer.

Mover: Mr Lawrie Whiley **Seconded:** Mr Willo Cameron

Following the moving and seconding of the motion, discussion ensued.

A question was asked from the floor if the President could clarify what he meant by 'leakage' as it sounded like he was implying that it had been happening. The President responded by saying that he did not mean to imply it was happening, nor did he believe it was happening but was aware of rumours circulating.

The Treasurer mentioned that there are cash transactions and it was not fair for volunteer organisations to have that risk, and would like to see these be automated online transactions. The Treasurer mentioned that there are rumours circulating but none are substantiated and did not feel that it was warranted that they been mentioned to be minuted as a record of the meeting. The Treasurer mentioned that she was supportive of a part-time administration worker in principle as she had been the one to raise it as a business item for the last General Meeting. It was mentioned that the membership had just voted in a new Executive who have promised improved management and are now pushing for additional dedicated staff. The Treasurer mentioned that she was aware of a text message that has been sent out saying that there is no audited financial statements being presented to the membership. It was admitted that last year there was a mistake made in assuming that the financial reports would be printed for the meeting. The Treasurer mentioned that she absolutely resented the reported rumours and the assertion that there is 'leakage' and this is now minuted. Every month there are financial reports presented, every month it was documented and every dollar in and out was documented and accounted for.

It was raised from the floor that in order for the additional cost to be cost neutral it would require approximately 80 days' of full range bookings and that there is no honorarium paid to Executive unless approval of the members was granted.

Ms Jo King came to the defence of the Treasurer saying that she co-authorises payments of the Association as she has not been removed due to the circumstances.

The Treasurer mentioned that there had been an attempt to amend the Constitution to reflect the changes to the financial management however the notice for the special resolution was provided a few days late as the Act and Constitution were at odds. The Treasurer mentioned that the rumours need to be stopped and that if there are concerns they need to be put to Council with a Motion.

The President stated that he was supportive of the Treasurer and did not mean to cause distress. The President said that he had no reason to believe the rumours and that the rumours are one of the things that should be addressed and mentioned he wanted to streamline the processes.

The mover of the motion raised that he wanted to speak in favour of the motion as his wife was the previous Treasurer and would comment on the amount of work the Treasurer and Secretary had to do. It was said at that time we need a bookkeeper to take the roles and keep the Executive points going.

Mr Luc Debaecker mentioned he wanted to ask two questions. The administration officer has been spoken about since the previous AGM and supports in principle. He asked if the Treasurer has requested the assistance of a bookkeeper and will they have a say in how they are appointed and what work they will take on. The second was around insurance coverage for an employee and the follow on effects to the volunteers of the Association. It was mentioned that work cover would be required for a paid person and concerns were raised that if there is one paid person is the Association might be liable for work cover for all volunteers.

It was raised that the Executive would need to come together to see if it is needed and concerns were raised that the Association might be bound to employ a person if approval was given at the General Meeting.

A question was asked from the floor (Mr Joe Thaller) about if approval needs to be granted by an Annual General Meeting. The response was that it was last spoken about at the General Meeting in December 2021.

It was raised by the floor that the only way a decision of a General Meeting can be undone was at an Annual General Meeting.

A question was asked from the floor about if this is something that needs to be done at Council level. The response from the President was that he did not know.

An amendment to the motion was proposed from the floor to take it under consideration at a Council meeting and present at a General Meeting or Special General Meeting.

The motion was put to the meeting.

23102022 - Motion 4:

That the issue of the Administration Officer and Bookkeeper be taken under consideration at a Council meeting and be presented to the members at a General Meeting or Special General Meeting.

Mover: Mr Ross Bills

Seconded: Mr Alistair Scott

Abstentions/ Against: Nil

Motion Carried

Meeting Close

The meeting was closed.